

LAKOTA LOCAL SCHOOLS
DOCUMENTS REQUIRED FOR KINDERGARTEN REGISTRATION

Registration – Online	Please visit https://lakotasandusky-oh.finalforms.com/ to complete <i>Registration</i> prior to screening. Please complete <u>all</u> sections.
Birth Certificate	The student's original or official birth certificate is required.
Proof of Residency	Proof of residency must be submitted during registration and prior to gaining entrance into Lakota Local Schools. Proof of legal residence includes a utility bill (gas, electric, water/sewer) or any <i>current</i> official or legal document including the name and street address of the parent/guardian.
Custody Documents (if applicable)	Proof of legal custody must be provided at registration including a certified copy of an order or decree allocating parental rights and responsibilities for the care of a child and designating a residential parent and legal custodian of a child. In addition, court documents must be provided to the school after changes in legal status.
Immunization Record (please include a current record during Kindergarten registration, even if incomplete)	Immunizations must be complete in accordance with Ohio state law. The <i>Physical Examination</i> must include a complete record of immunizations including the month, day and year of each inoculation and must be submitted prior to the start of the school year. Failure to comply within 14 days after the admission to school is basis for excluding the student from school. Students will not be readmitted to school until the immunization record requirements are complete.
Ohio Department of Health – Physical Examination	The <i>Physical Examination</i> is to be completed by the student's physician and submitted prior to the start of the school year.
Ohio Department of Health – Oral Assessment	The <i>Oral Assessment</i> is to be completed by the student's dentist and submitted prior to the start of the school year.
Ohio School Health History	The <i>Ohio School Health History</i> form is to be completed for new Kindergarten students by the parent/guardian. This form is to be completed during initial registration using FinalForms.
Emergency Medical Authorization	The <i>Emergency Medical Authorization</i> form is required to be completed yearly for all students and submitted prior to the start of each school year. The form is completed during the registration process using FinalForms and can be updated at any time during the school year.
Kindergarten Parent Information Form	This form regarding your child goes directly to his/her Kindergarten teacher. It should be completed during the registration process via FinalForms.

Please submit required documents at registration to avoid delays in enrollment. **Failure to comply with providing necessary documentation could be the basis for excluding a student from school.** To knowingly make a false statement, give false information, or knowingly swear or affirm the truth of a false statement in order for your children to gain entrance or remain at Lakota Schools is illegal and will result in revocation of student enrollment, being held liable to reimburse the district for expenses to educate this student, and/or civil action resulting from fraud. If custody orders and certification of birth are not presented within fourteen (14) days, the school shall notify law enforcement agency of the possibility that the pupil may be a missing child, as defined in section 2901.30 of the ORC.

All new students entering Lakota Local Schools must be registered through the Board of Education Office. To avoid delays, FinalForms should be completed and all documents required for enrollment presented at the registration appointment.