DATE: January 2, 2019

POSITION: Maintenance Technician

REPORTS TO: Maintenance Supervisor

STARTING DATE: Immediately

CLASSIFICATION: Classified

SALARY: Based on Experience and Salary Schedule

WORK WEEK/YEAR: Schedule per Contract as follows:
School Days - Tuesday through Friday 2:30 p.m.-11:00 p.m. Saturday 7:00 a.m.–3:30 p.m.
Non School Days – Monday through Friday 7:00 a.m. – 3:30 p.m.

ESSENTIAL FUNCTIONS:
• Maintenance skills substantiated by training/work experience.
• Ability to manage compliance with environmental, health and safety laws/regulations.
• Ability to perform physically demanding work that includes lifting/moving large and heavy items.
• Available to work irregular hours/non-traditional schedule as an “on-call” employee when required.
• Demonstrates consistent skill calculating totals, percentages, ratios and fractions accurately.
• Displays flexibility, reliability, self-discipline and a willingness to take on challenging tasks.
• Embodies high ethical standards/integrity. Accepts responsibility for personal decisions/conduct.
• Exhibits effective communication, time management and resourceful problem-solving skills.
• Performs preventive maintenance activities.
• Monitors, regulates and inspects HVAC equipment as directed. Helps prepare boilers and other equipment for annual inspections, maintenance activities and/or shutdown.
• Performs grounds keeping activities (e.g., mows grass, maintains trees/gardens, etc…).
• Maintains, Athletic Fields (e.g., mows grass, rake infield, line fields, etc…)
• Exemplifies professionalism and fosters goodwill to enhance the district’s public image.
- Pursues opportunities to enhance professional performance.
- Takes precautions to ensure safety. Initiates action to manage/eliminate risks.
- High School diploma or GED required.
- Building Operator’s Certificate or willingness to obtain.
- Documentation of a clear BCII and FBI report or willingness to obtain.

PLEASE SEND LETTER OF INTENT, RESUME AND REFERENCES TO:
Mr. Joe Harvey
5200 County Road 13
Kansas, OH 44841
E-mail Address: jharvey@lakotaschools.org
Phone: 419-986-6650/Fax: 419-986-6651

APPLICATION DEADLINE: Position will remain open until filled.

This position is being posted internally and externally concurrently