

LAKOTA LOCAL SCHOOLS
VACANCY NOTICE
PLEASE POST IMMEDIATELY

DATE: November 28, 2017

POSITION: **Maintenance Technician**

REPORTS TO: Maintenance Supervisor

STARTING DATE: Immediately

CLASSIFICATION: Classified

SALARY: Based on Experience and Salary Schedule

WORK WEEK/YEAR: Schedule per Contract as follows:
School Days -Tuesday through Friday 2:30 p.m-11:00 p.m. Saturday 7:00 a.m.–3:30 p.m.
Non School Days – Monday through Friday 7:00 a.m. – 3:30 p.m.

ESSENTIAL FUNCTIONS:

- Maintenance skills substantiated by training/work experience.
- Ability to manage compliance with environmental, health and safety laws/regulations.
- Ability to perform physically demanding work that includes lifting/moving large and heavy items.
- Available to work irregular hours/non-traditional schedule as an “on-call” employee when required.
- Demonstrates consistent skill calculating totals, percentages, ratios and fractions accurately.
- Displays flexibility, reliability, self-discipline and a willingness to take on challenging tasks.
- Embodies high ethical standards/integrity. Accepts responsibility for personal decisions/conduct.
- Exhibits effective communication, time management and resourceful problem-solving skills.
- Performs preventive maintenance activities.
- Monitors, regulates and inspects HVAC equipment as directed. Helps prepare boilers and other equipment for annual inspections, maintenance activities and/or shutdown.
- Performs grounds keeping activities (e.g., mows grass, maintains trees/gardens, etc...).
- Exemplifies professionalism and fosters goodwill to enhance the district’s public image.
- Pursues opportunities to enhance professional performance.

- Takes precautions to ensure safety. Initiates action to manage/eliminate risks.
- High School diploma or GED required.
- Building Operator's Certificate or willingness to obtain.
- Documentation of a clear BCII and FBI report or willingness to obtain.

PLEASE SEND LETTER OF INTENT, RESUME AND REFERENCES TO:

Mr. Joe Harvey
5200 County Road 13
Kansas, OH 44841
E-mail Address: jharvey@lakotaschools.org
Phone: 419-986-6650/Fax: 419-986-6651

APPLICATION DEADLINE: December 7, 2017

This position is being posted internally and externally concurrently