

**LAKOTA LOCAL SCHOOL DISTRICT  
VACANCY NOTICE**

**PLEASE POST IMMEDIATELY**

**DATE:** August 22, 2017

**POSITION:** Paraprofessional

**REPORTS TO:** Elementary School Principal

**STARTING DATE:** Immediately

**CLASSIFICATION:** Classified

**SALARY:** As per the Negotiated Agreement Salary Schedule

**WORK WEEK/YEAR:** Per School Year Calendar

**MINIMUM REQUIREMENTS:**

- Must possess a high school diploma and have passed a Para Pro Test
- Paraprofessional Certification or willingness to obtain
- Current Crisis Prevention Intervention (CPI) Certification or willingness to obtain
- Ability to communicate concise records, both orally and in writing
- Ambitious, high – energy person
- Ability to work with building staff members in maintaining building goals
- Acceptable FBI/BCI fingerprinting results

**DESIRABLE QUALIFICATIONS:**

- A 2 year Associate Degree
- Experience working within a school setting as an aide and/or volunteer
- Familiar with varying handicapping conditions and their corresponding limitations

**PLEASE SEND LETTER OF INTENT, RESUME AND REFERENCES TO:**

Mrs. Dana Ward, Elementary School Principal  
5200 County Road 13  
Kansas, OH 44841  
Phone: 419-986-6640  
Fax: 419-986-6631  
Email: dward@lakotaschools.org

**APPLICATION DEADLINE:** August 29, 2017

**This position is being posted internally and externally concurrently**